

REGION VI HEAD START ASSOCIATION BOARD

Quarterly Reporting Form



Name: Sandy Trujillo-Medina **Position:** President

Organization: New Mexico Head Start Association

E-Address: strujillo@ydinm.org

Correspondence: _____

1. _____

3. _____

2. _____

4. _____

Content Topics: The New Mexico Head Start Association

Reporting Information:

- **The New Mexico Head Start Association board positions are currently filled with active participants and meetings have taken place on a monthly basis. Continuous efforts have been made to increase program participation in the meetings and we are glad to report that we have seen a significant increase.**
- **The New Mexico Head Start Association has had a standing agenda item in which the newly established State of New Mexico Early Childhood Education and Care Department has provided updates and available supports regarding COVID-19 regulations in regard to the operations of early childhood education facilities**

including Head Start. This collaboration continues to grow and the outlook for inclusion of Head Start is positive.

- **The NMHSA also worked with the State of New Mexico Early Childhood Education and Care Department and our Head Start Collaboration office to develop a one page informational sheet demonstrating outcomes of the Head Start Programs in New Mexico.**
- **The NMHSA has also discussed the many challenges programs in New Mexico have been facing due to the pandemic. As we implemented virtual classes and gradually opened up center based services, every program was supportive in sharing methods and techniques that were effective in helping programs comply with COVID safe practices and still ensure a positive, comprehensive learning experience for our Head Start children, families and staff.**
- **The NMHSA was responsible for hosting the Region VI Mega Conference for 2020. The primary focus was planning the Region VI Mega Conference in a virtual format. The conference was held in December of 2020 and was successful with 570 participants.**
- **The NMHSA also reviewed and updated the by-laws with specific changes regarding membership fees to allow for an agency group fee based on the size of the agency.**
- **At present, the NMHSA has contracted with a local entity to produce an informational/recruitment video for all New Mexico Head Start programs. The goal is make sure the families within**

the state know that Head Start exists, that Head Start provides the best quality services to children and families, how they can enroll their children and how they can get involved in the Head Start program. We have already had to staff focus groups to glean information to help develop the video and we have two parent focus groups scheduled to take place later this week.

- The NMHSA has discussed establishing a protocol for requests for letters of support to entities pursuing Head Start funding within the state of New Mexico and is in the process of finalizing that protocol for implementation as the association receives requests. The written draft is in process.**
- The New Mexico Head Start Collaboration Office completed the Head Start/ Early Head Start needs assessment for the state of New Mexico. Copies have been distributed to all New Mexico Directors for review and a follow up discussion will take place at the May 2021 meeting.**
- The NMHSA and the New Mexico Collaboration Office are working on a draft memorandum of understanding in conjunction with the New Mexico Early Childhood Education and Care Department to define how each partner will contribute to this working collaboration. This draft MOU is the result of our participation in the MOU training provided by the NHSA. The goal is a final draft that NMHSA board has approved and is signed by both entities to promote collaborative services for the benefit of the children and families in the state.**

- **The NMHSA, New Mexico Head Start Collaboration Office and the New Mexico Early Childhood Education and Care Department have completed the first in a series of short educational videos to address the opioid crisis which was funded by The New Mexico Early Childhood Education and Care Department and the American Academy of Pediatrics. The video is currently in the process of being translated into Spanish and Dine languages. A second video in this series is also in process at this time.**
- **The NMHSA and the New Mexico Head Start Collaboration Office have also been participating in the National Head Start Association work group on Access/Discrimination in State Policy. At present New Mexico program leadership and staff have participated in two focus groups.**
- **The NMHSA will be hosting a follow up family engagement training provided by Head Start University for 30 New Mexico Head Start staff. The cost for the training has been sponsored by the New Mexico Early Childhood Education and Care Department and is scheduled to take place May 19th and 20th of 2021.**
- **The NMHSA has also established a training opportunity for the Introduction to CLASS training provided by Teachstone and sponsored by the University of New Mexico Early Childhood Services Center. There will be three cohorts for this training with 35 participants in each group. This training will offered in Spanish and English.**
- **The next goal for the NMHSA is to rebuild its webpage to include current information and utilize it as a resource for**

communications on available trainings, supports, accessing Head Start services, etc.

- **The next meeting is scheduled for May 20, 2021**

Board Action Items: NONE

Report Attachments (if any): See Meeting Minutes Below

NM Head Start Association WEB Conference

June 18,2020

Topic

COVID-19 Health Disaster

NMHTSA Board Members	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPM) Class – B staff Secretary- Staff - Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate - Director , Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E</p>
I NMHTSA President	<p>Sandy Trujillo : Meeting called to order 10:05 Welcomed and greeted attendees.</p>
II Attendance	<p>Roll Call: Board of Directors A quorum was established</p>
III Unfinished Business	<p>May 2020 meeting minutes : Approved by the Board</p>
IV Early Childhood Education and Care Department- (ECECD)	<p>Elizabeth Groginsky & Team members</p> <ul style="list-style-type: none"> • Updates on the Departments Organizational changes • Inauguration of Early Childhood Education & Care Department on 7/1/20 • Full Leadership team will work with all Early Childhood Education Programs in the State ; Child Care, Pre-K, Head Starts, <p>Assistant Secretary Jovanna Archuleta for Native American programs</p> <ul style="list-style-type: none"> • Oversight of tribal programs • Expanding information and sharing of information • Send out resources <p>Jovanna & Alexandra</p> <ul style="list-style-type: none"> • sent out resources to 5000 families • Continued Partnership with Workforce Dep. • Partnering with SIPI <p>Alexandra Transition from CYFD to ECECD</p> <ul style="list-style-type: none"> • Working with regional office in collaboration at state and local levels • Looking into situations of individual programs, enrollment capacity in communities. • Collaboration Pre-K and Head Starts • Head Start Top notch • Will continue supporting ,working together • Collaboration at the local and state level • Advisory Council transition Committee: Tribal Liaisons, Children’s Cabinet, Guiding Voices of ECECD, will meet in July. Planning on 4 meetings
V DOH	<p>Deputy Secretary Jennifer Duran Sali- SFPS</p> <ul style="list-style-type: none"> • (COVID-19) Safety Practices • Send out thermometers • Support with PPE

	<p>reflections, problem solving, working with parents on attendance incentives. Parent cafes. Incentives pay for staff approved by the board</p> <p>Patricia</p> <p>10 classrooms all is going well. Children playing together, less toys children more engaged. Smaller classrooms , teacher providing one on one</p> <p>Always will to help.</p>
VI Committee Reports	<p>Treasure/ Budget Report – has \$3386.18. Deposit 1</p> <p>Region 6 Report – Correspondence on scholarships was sent out to all Head Starts. Still working on scheduling Region 6 meeting. Region 6 conference here in NM.</p> <p>Membership Report – No Report list put together ,</p> <p>By-Laws Report – Table and send out again</p> <p>Mega Conference – Booze Allen, contract not renewed. Suggestions on site, or Virtual conference. Venue? Gloria will share all scenarios to region 6 and get back to group. Erica and Debra, looking into training topics, cost is going up, quality conference, starting from scratch with presenters.</p>
	Next meeting scheduled July 23,2020
Adjourn	12:15pm

NM Head Start Association WEB Conference

July 23,2020

Topic
COVID-19 Health Disaster

NMHTSA Board Members	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPM) Class – B staff Secretary- Staff - Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate - Director , Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E</p>
I NMHTSA President	<p>Sandy Trujillo</p> <p>a. Meeting called to order : 10:05 am b. Request for roll call</p> <p>c. Request motion to adopt agenda Motion by: <u>Gloria Lopez</u> 2nd motion by: <u>Olga Zavala</u> Motion carried: yes:± no:___</p> <p>d. Request motion to approve June meeting minutes Motion by: <u>Misty Pugmire</u> 2nd motion by: <u>Debra Baca</u> Motion carried: yes:± no:___</p>
II Secretary	<p>Jenny Salinas Roll Call: Board of Directors: Sandy T., Gloria L., Crystal P., Debra B., Misty P., Carmen M., Olga Z., Jenny S., Luis Q.,</p> <p>Quorum established: Approximately 20 minutes into the meeting yes: ± no:___</p> <p>Others Present: Patricia Grovey, Colleen Eungard, Tara Volt, Claire Dudley Chavez, Alejandra , Arra Carbajal, Jovanna Archuleta, Cristina Freeman, Robi Ruiz,</p>
III Early Childhood Education and Care Department- (ECECD)	<p>Jovanna Archuleta Shared 5 talking points: a. Diverse Community b. Early Childhood Council c. Frame work d. Listening to Community, Languages</p> <p>Claire Dudley Chavez: ECED Movement Child Care Stabilization, NM Kids on Aug.13.</p>
IV COVID-19 Status of NM Head Start Programs	<p>Fall Programing Wants and needs for program, parents working Follow track # COVID-19 Health & Safety guidelines Individuals medically fragile Has a Social Emotional Impact Social Distance Super Spreader Press conference today</p>

	<p>a. What does your proposed program model look like</p> <p>Patricia Grovey: 10 children two teachers Clear masks Classroom & Virtual Parent choices Food- CACFP</p> <p>Gloria/Crystal: Assess families, staff, community 10 children 50% center 50% virtual Enhance case management Reflecting with staff Stressing full classrooms</p> <p>Misty: Local LEA Full year virtual Center based when school opens Floaters-janitorial- collaborations</p>
<p>V Committee/Board Reports</p>	<p>A. Treasurer’s Report</p> <p>B. Budget Committee Report- Misty reported the balance on account: \$3901.18</p> <p>C. Region VI. Board Report- Gloria: Nothing new, still working with the group, restrictions Differ, no- face to face, having virtual conference. Other comments. NHSA – possible change date Virtual training, Jovanna, Erica, Olga 15- train the trainer Debra: Patricia Rodriguez and Danielle Blacketer the only trainers. Teachstone –teacher training, what is the cost going to be Have a family track, Michelle Quintana: Leadership Possibly have it the 1st wk. before the Holiday’s Patricia to join Debra on conference call</p> <p>D. Membership Committee Report: YDI, West Las Vegas, Mid-West CAP , need Patricia to recruit from agency</p> <p>E. By-Law Committee Report: Members discussed, Proposed changes. Revisions to be made and send out to members. On agenda for next meeting</p>
<p>VI Unfinished Business</p>	<p>2020 Mega Conference</p> <p>a) Virtual Training Plan: CLASS Sponsorship, 15 individuals, Train the trainers on CLASS.</p> <p>b) Follow-up on Conference Committee’s</p>
<p>VII New Business</p>	<p>Gloria Lopez: Lost Head Start Folks: Blanch Glover Earl Richardson: Have a tribute</p>
<p>VIII Open Discussion</p>	<p>Discussion: Diversity – Understanding, different compositions Swift Responses Not just talk, walking the talk. SIPI: Free tuition. First Cohort , tribal teachers, Rio Arriba, stipends’ offered</p>

IX Next Meeting	August 27,2020
X Adjourn	Gloria Lopez: Motion to Adjourn Misty Pugmire: 2 ND the motion

NM Head Start Association WEB Conference
August 27 ,2020
Topic
COVID-19 Health Disaster

NMHTSA Board Members	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPM) Class – B staff Secretary- Staff - Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate - Director , Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E Members Absent : Gloria Lopez</p>
I NMHTSA President	<p>Sandy Trujillo</p> <p>a. Meeting called to order: 10:01 am b. Request for roll call b. Request motion to adopt agenda Motion by: <u>Misty Pugmire</u> 2nd motion by: <u>Carmen Munoz</u> Motion carried: <u>yes</u></p> <p>c. Request motion to approve July meeting minutes Motion by: : <u>Misty Pugmire</u> 2nd motion by: <u>Olga V. Zavala</u> Motion carried: yes:_____</p>
Secretary	<p>Jenny Salinas Roll Call: Board of Directors Quorum established: <u>yes</u></p>
II Early Childhood Education and Care Department- (ECECD)	<p>Secretary Elizabeth Groginsky’s Team Up – Dates Jovanna Archuleta – Training opportunities Equity Foundation: Gloria & Patricia included Olga Zavala – Grant approved Katrina –Scholarships ECECD in transition – contractors/vendors, current contract ended- equity council Streamline process</p>
IV 2020 Census-	<p>Baji Rankin</p> <p>Reaching out to Head Start programs (Families). The importance of completing the 2020 census. Once the census is completed the individual will have a chance to enter the Prize give</p>

	<p>away contest for a \$500.00 gift certificate. Monies will be given to public schools with the most nominations \$2000.00. Monies given to Early Childhood Programs \$1000.00. Baji will sent out the form to all participants</p> <p>Dollar amount lost per individual if not counted on census \$ 4000.00. The amount lost in ten years \$40,000.00</p>
V Committee/Board Reports	<p>A. Treasurer’s Report \$3901.18 current balance</p> <p>a. Budget Committee Report no transactions, deposits, withdrawals</p> <p>C. Region VI. Board Report-Tabled</p> <p>D. Membership Committee Report- 147 members; no updates</p> <p>E. By-Law Committee Report – send feedback – approval next meeting</p>
Unfinished business	<p>A. 2020 Mega Conference – Virtual Training Plan</p> <p>a. CLASS Train the Trainer – Training with Teach Stone sponsored by NMECECD</p> <p>i. 14 Slots available- Names due by September 4, 2020 5 pm.</p> <p>1. Information needed: Program Name, Person to attend training, their position – send information to Sandy via email.</p> <p>B. Follow up on Conference Committee’s Debra Baca, program chair will reach out to Michelle Quintana now Director of PMS, to assist. Will include Communications/Training Manager Charlotte Ramirez From YDI to assist with the training plan.</p> <p>Training Funds were received for 14 slots. In formation shared.</p> <ul style="list-style-type: none"> • Time commitment • Several weeks of training • Need agenda from Teach Stone (Pam) • Send to all Native American Programs Region XI <p>President: Need to decide on Date</p> <p>Crystal: Recommendation made to select a Sub- Committee for the conference. It was agreed upon. Crystal, Debra and Charlotte. Sub-Committee will meet and share information at the next meeting. Inquire if Region VI will provide seed money.</p>
VII New Business	<p>Elizabeth Martinez: Shared an up-date on the Infant Mental Health Task Force Sophie Beltran to reach out to Katina Infant Mental Health Consultation throughout the state. Work with a workforce committee</p>
VIII Open Discussion	<p>Olga: Grant approved for Health and Wellness \$6000.00 10 programs applied Ask the state to match funds- by the end of September. OPIOD: Revise and review -budget- cost allocations. Equity council- 4500 mostly practical. 1000 miscellaneous Motion to approve: Debra Baca 2nd by Misty Pugmire</p>
IX Next Meeting	<p>September 17,2020 @ 10:00 am</p>
X Adjourn	<p>Motion to adjourn: Misty 2nd by Debra 12:15 pm</p>

**NM Head Start Association WEB Conference
September 17 ,2020**

NMHTSA Board Members	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPNM) Class – B staff Secretary- Staff - Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate - Director , Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPNM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E Members Absent : Gloria Lopez</p>
I NMHTSA President	<p>Sandy Trujillo</p> <p>a. Meeting called to order: 10:00 am b. Request for roll call – taken , waiting on board members to join to establish quorum b. Request motion to adopt agenda Motion by: Debra Baca, with amendment to add NMHTSA support letter for EHS Partnership Grant. 2nd motion by: Misty Pugmire Motion carried: yes c. Request motion to approve meeting minutes Motion by: Misty Pugmire 2nd motion by: Olga Valenzuela –Zavala Motion carried: yes</p>
Secretary	<p>Jenny Salinas Roll Call: Board of Directors Quorum established: established approximately 10 minutes later.</p>
II Early Childhood Education and Care Department- (ECECD)	<p>Secretary Elizabeth Groginsky’s Team Information shared by Secretary Groginsky :</p> <ul style="list-style-type: none"> • Releasing a Professional Learning System • Access to 24 • 180 High Quality Courses in English • 140 High Quality Courses in Spanish • 7000 licenses to professionals in the field • What are ways to reach educators for people to sign up for cost estimation model in form of Rate Setting <p>Discussion/Questions on Topic</p> <ul style="list-style-type: none"> • Thoughts on how to get educators engagement on Cost Model • Can parent volunteers have access to these courses? will be added • Will courses be valued towards an AA or BA? • It is a crosswalk – FOCUS, Licensing, NM Early Learning Stream • Course work is still needed • When will it be released? Next week <p>Jovanna Archuleta</p> <ul style="list-style-type: none"> • \$ Support for CLASS training -\$2500 for each • Erica has list of individual names for training <p>Olga Venezuela- Zavala</p> <ul style="list-style-type: none"> • Substance Abuse- OPOID Conference • Received grant funds • Putting together activities

	<ul style="list-style-type: none"> • Developing a plan and submit by 9-29-20 • Presentation on a platform • What, Where WILL IT BE AVAILABLE • List of topics • Epidemic • Reach out to Health Advisory Council for support • It is for Head Start but will include all Early Childhood • Will keep everyone posted
III	<p>Training Opportunity LAKESHORE- Luis Quinones</p> <ul style="list-style-type: none"> • Anti-Bias Framework • Diversity & Inclusion • Communication with families • Something new, may turn into a series depending on turnout • Will send information to the NMHSA president to share with all HS
IV Committee/Board Reports	<p>A. Treasurer's /Budget Committee Report – no change B. Region VI. Board Report- no report C. Membership Committee Report- no change D. By-Law Committee Report – No feedback – Motion to adopt a. Discussion during meeting; question on cost for new membership category: F. b. Rate funded enrollment? Research other programs. c. By-Laws tabled. The committee will discuss and present at next meeting.</p>
Unfinished business	<p>A. 2020 Mega Conference- a. Virtual training sponsored by ECECD b. Presentation by Debra Baca- b. See attached plan c. Discussion –Keep October date for conference? d. Need to have conversation with members of registration committee e. Discussion: Requested recommendation for speakers, Key Note speaker f. Entertainment: Ernestine Padilla</p>
VI New Business	<p>A. Infant Mental Health Task Force Update- Elizabeth Martinez a. Meetings are held once a month. B. Welcome and introductions to new members</p>
VII Open Discussion	<p>A. Discussion on Support Letter for ECE Partnership Grant Application a. Discussion: What does the application look like? Is there indication of the HS/EHS Model? No one familiar with the application b. NMHSA President will ask for more information from Jovanna Archuleta. c. What is the long term implication? Is there a fiscal disparity to HS programs? B. Head Start representation on the ELAC Board a. Develop letter for NMHSA to have input on selection b. How does legislation read? Have an informal review before selection. c. Draft Support letter presented by NMHSA president b. Make revisions as per discussion and send to Secretary Elizabeth Groginsky</p>
VIII Next Meeting	<p>October 22,2020 10:00 am</p>
X Adjourn	<p>12:14 pm.</p>

NM Head Start Association WEB Conference

October 22 ,2020

10:00 am

NMHTSA Board Members	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPM) Class – B staff Secretary- Staff - Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate - Director , Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E</p>
I NMHTSA President	<p>Sandy Trujillo</p> <p>a. Meeting called to order: 10: b. Request for roll call – b. Request motion to adopt agenda Motion by: Gloria 2nd motion by: Debra Motion carried: Yes c. Request motion to approve meeting minutes Motion by: Misty 2nd motion by: Olga Motion carried: Yes</p>
Secretary	<p>Jenny Salinas Roll Call: Board of Directors Quorum established: Yes</p>
II Early Childhood Education and Care Department- (ECECD)	<p>Secretary Elizabeth Groginsky’s Team Information shared by Secretary Groginsky : Activities going on. Need all staff in red or orange to get tested every two weeks required. Has asked to ECECD to extend hours for testing What challenges are we experiencing? Families, staff What are families and staff doing when they are not at work Talk about what is going on. Trauma , fatigue , behaviors Forum: WHAT ARE CHALLENGES, Higher Education Task force: Professional Development, need to be working with ECE professionals. Head Start is also at the table Talked Senator , Bobby Gonzales, where is HS in the conversation HS annual Reports HS is a critical partner on the success PED, Early Intervention will present at 11:00</p>
III	<p>Protocol for Letters of Support from the NMHTSA No protocol – Established Gloria Lopez will develop a protocol and present during the next meeting</p>
IV	<p>Annual Report for NM Head Start Programs</p>

	<p>Sub- committee to be led by Olga How do we capture what is happening</p>
<p>V Committee/Board Reports</p>	<p>Committee/Board Reports</p> <ul style="list-style-type: none"> A. Treasurer’s Report B. Budget Committee Report C. Region VI. Board Report- no report, Gloria Lopez, did Meeting with regional office committee, \$5000 D. Membership Committee Report – NO NEW REPORT E. By-Law Committee Report <ul style="list-style-type: none"> a. Review proposed changes to include group registration fee scale- needs approval <p>By- Law were approved: with all revisions</p>
<p>VI Unfinished business Charlotte presenting</p>	<ul style="list-style-type: none"> A. 2020 Mega Conference- Virtual Training Plan <ul style="list-style-type: none"> a. Conference Schedule- Charlotte b. Call For Papers-Debra <ul style="list-style-type: none"> 7 have responded Lake Shore- EHS Protocol Letter for Speakers Governor- Key note, General Session. Regional office Tasha, Gail will coordinate T&TA Regional office Gloria meeting with Mr. Gilbert Propose not to have a c. Training Agenda- Charlotte d. Key Note Speakers- Luis - FREE Lead Trainer from Lakeshore e. Status of Governor Address- Olga and Debra f. Status of Secretary Groginsky Address- Olga and Debra g. Status of awards and special recognitions- Molly <ul style="list-style-type: none"> Photos 3 minute memorial with pictures Scholarship awards h. Registration set up- Crystal and Ernestine approved 75.00 Debra & Misty i. Conference Fees- Sandy j. Entertainment plans- Ernestine NOT TO EXCEED 500. 00 Gloria 2ND Olga k. Region VI President Address- Gloria live or video? l. Approval for Conference purchases- Sandy <ul style="list-style-type: none"> i. Constant Contact ii. Contract for conference management/ implementation and oversite Debra approved, 2ND BY Crystal iii. Entertainment fees iv. Trainer fees <ul style="list-style-type: none"> 1. General trainers 2. Teachstone- Also need approval to sign contract 3. Family Advocate Certification- Also need approval to sign contract <p>Fees for trainers approved. Jenny motion Crystal Pena 2ND motion</p>
<p>VII New Business</p>	<p>PED AND ECD</p> <ul style="list-style-type: none"> A. Infant Mental Health Task Force Update- Elizabeth Martinez No new business 999 FORM , Behind

VIII Open Discussion	Approval Gloria L 2 nd Jenny
IX Next Meeting	11/19/20
X Adjourn	Debra & Olga

NM Head Start Association WEB Meeting

11/19, 2020

10:00 am

	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPNM) Class – B staff Secretary- Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate, Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPNM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E</p>
I NMHSA President	<p>Sandy Trujillo</p> <p>a. Meeting called to order: 10:05 b. Request for roll call – b. Request motion to adopt agenda Motion by: 2nd motion by: Motion carried: c. Request motion to approve meeting minutes Motion by: 2nd motion by: Motion carried:</p> <p>To take place next meeting</p>
Secretary	<p>Jenny Salinas Roll Call: Board of Directors Quorum established: No. minutes and agenda will be approved next meeting</p>
II Early Childhood Education and Care Department- (ECECD)	<p>Secretary Elizabeth Groginsky’s team</p>
III	<p>Catherine Quick, Lea Johnson PED, Olga Power Point Presentation- ECECD/PED Referral Process for Special Education for three-five year old children</p> <ul style="list-style-type: none"> • Guidance for Tribal Head Start Programs • Child Find Guidance document within LEA Jurisdiction • Responsibilities: FIT,LEA, or BIE • Children 3-5 Transition Guide NM part C to part B <p>Rebecca Bordure</p> <ul style="list-style-type: none"> • Ways to set the skills • Every Student succeeds Act • Including Pre-School Contracts • Document is available • What training does HS/EHS staff need assistance with • Catalogue –Focus trainings, Special Ed.
IV	<p>Protocol for Letters of Support from the NMHSA</p>
V	<p>Annual Report for NM Head Start Programs</p>

VI Committee/Board Reports	Committee/Board Reports F. Treasurer’s /Budget Committee Reports G. Region VI. Board Report H. Membership Committee Report I. By-Law Committee Report
VII Unfinished Business	a. Protocol for Letters of Support from the NMHSA- Gloria Lopez b. Annual Report for NM Head Start Programs- Olga c. 2020 Mega Conference- Virtual Training Plan m. Conference Schedule- Charlotte presented the schedule and training agenda. Will send out a mass mailing n. Call for Papers- Erica contacted. 55 slots o. Key Note Speakers- confirmed p. Status of Governor Address- Letter sent out to Lt. Gov. q. Status of Secretary Groginsky Address- need to follow up r. Status of awards and special recognitions-Gloria suggested to add a special memorial to HS people we lost. s. Registration set up- capability to access, spread sheets, invoices t. Conference Fees- processing PO’s u. Entertainment plans- Ernestine, all set hosting music during lunch, Marchi group, featured on registration. v. Region VI President Address- Gloria to announce individuals awarded scholarships
VIII New Business	New Business a. Infant Mental Health Task Force Update- Elizabeth Martinez’ Committees meet 1 or 2 times a month. Sub-committees will meet in December editing the Plan the plan for January 4 th . Task force will meet tomorrow for the last time. b. MOU,HS/ Collaboration office National Legal Document accepted by The ECE and PED departments.- Olga, Formal document to move forward with support from directors. Workshops- 14 programs participating, meeting every month
IX Open Discussion	Approval requested to pay IT person on all the technical support and set up for conference. President will send out email for board members to vote by proxy, due to not having a quorum
X Next Meeting	December 17, 2020
XI Adjournment	12:10 PM

**NM Head Start Association
December 17 ,2020**

<p>NMHSA Board Members</p>	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPM) Class – B staff Secretary- Staff - Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate - Director , Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E</p>
<p>I NMHSA President</p>	<p>Sandy Trujillo</p> <p>a. Meeting called to order: 10:02 am</p> <p style="padding-left: 40px;">II. b. Call to Order and Greetings</p> <p style="padding-left: 80px;">A. Pledge of Allegiance</p> <p style="padding-left: 80px;">B. Roll Call/ Board of Directors: Quorum was established</p> <p style="padding-left: 80px;">C. Adoption of Agenda: Motion made to approve; Misty Pugmire & 2nd Debra Baca</p> <p style="padding-left: 80px;">D. Reading and Approval of Previous Meeting Minutes: Motion made to approve; Gloria Lopez & 2nd Crystal Pena</p>
<p>Secretary</p>	
<p>II Early Childhood Education and Care Department- (ECECD)</p>	<p>UP-DATES Secretary Elizabeth Groginsky’s & Team Jovanna Archuleta , Olga Venzuela- Zavala Topics: Pre-school, Launch a final plan, 6 goals, Volt Testing? PED Transitions Committee Planning every Tuesday @ 12:00 pm Equity Council , Internally – discovery phase</p> <p>Question on the floor: (Debra) Will immunizations be mandatory? Olga: Needs assessment Survey, questions put together, brief overview- plans to meet with tribal programs. Narrative about assessment COVID-19 –Possible Header. Enrollment, open/not open. Demographics: Capacity by program, county or center. Collaboration, partnership, Education, Homelessness. Workforce –Education, What is the greatest need, Scholarship in the state why- Forum training. Substance Mis Use-SCALE 1-5 Communication Collaboration, Media Development Plan, Infant Mental Health-Are families aware of Infant Mental Health</p> <p style="padding-left: 40px;">TQR Focus Tiered Quality Rating System with Focus Transitions- Something specific HS- Kinder. State local Collabs. What would you like to see, How would you see it.</p> <p>Gloria: Keep Transition in Transitions. Capacity question: BY program or by centers Debra: Primary Language at home. Dual Language Crystal: Tech. or other. All that apply</p>

	Jovanna: Cradle to -
III Pandemic	<p>Program Enrollment status during Pandemic</p> <p>a. Recruitment & Enrollment Ideas discussion</p> <p>Programs reported enrollment at a range of 55% to 65%. Recruiting not an issue. Services continue: Hybrid & Virtual Classes, Close centers with COVID-19 positive tests results on staff as necessary. Rapid Response, open & closing parents riding the storm with programs. Working diligently with concerned parents.</p> <p>Rapid Response testing. Fast process. Consistent Contact, Positive experience. VOLT – Codes sent: Gloria</p>
IV Region VI Mega Conference	<p>Outcome</p> <p>a. Number of Participants over 600 /570 paying participants. HS University 30 slots available- Salvage in the spring. Debra-NM or Region 6 priority to NM then open to Region. Teach Stone 3,500 Loss</p> <p>b. Projected revenue before cost: 108 Thousand?</p> <p>c. Total cost?</p> <p>d. Total projected revenue – (still collecting registration fees) possibly 30 thousand. Some deposits not showing up.</p> <p>e. Successes: Crystal, Excellent training .Well organized. Great General Session. Sandy will send invoices to Misty.</p> <p>f. Challenges: a few flaws –Teach Stone access. Lessons learned: ECE, Brandon had to create platforms. Confusion with some presenters.</p> <p>Gloria: Expand on Conference- Registration</p>
V. Committee/Board Reports	<p>Committee/Board Reports</p> <p>J. Treasurer’s/ Budget Committee Report</p> <p>K. Region VI. Board Report</p> <p>L. Membership Committee Report</p>
VI Unfinished business	<p>a. protocol for letters of support from the NMHSA- Gloria Lopez</p> <p>b. annual report for nm head start programs- Olga</p> <p>Protocol tabled</p> <p>Olga: good participation, updating information, presenting next day. Will send to all in google doc. For review. Will send an email. Wants HS children’s pictures. Include quotes from families. The goal is to send all by mid Jan.</p> <p>ECECD Formatting: Andrea working on design.</p> <p>Sandy: Advertise- Help families</p> <p>Contribute to all funding , utilities, funders, politicians</p> <p>MOU- meetings Supplement teachers’ salaries competitive</p>
VII New Business	<p>Infant Mental Health Task Force Update- Elizabeth Martinez</p> <p>Few Months NMHSA fit send a rep to workforce</p> <p>SUB Committees, Goals & Objectives , Contribute bullet points</p> <p>HS/EHS chat or email</p> <p>History Mental Health. Dates would be better Contracted with MH Professionals infant MH.</p> <p>Staff- reflective supervision annual meetings Which agency you are from.</p>
VIII Open Discussion	Reminder of Friends as voting members? Approved
IX Next Meeting	Jan.21, 2021
X Adjourn	12:05

NM Head Start Association WEB Conference

January 21,2021

During COVID-19 Pandemic

NMHTSA Board Members	<p>President - Associate Director, Sandy Trujillo – Medina (YDI) Class –B staff Vice President - Associate Director, Crystal Pena (HELPM) Class – B staff Secretary- Staff - Family Engagement Mgr., Jenny Salinas (YDI) Class – B staff Treasurer – Director affiliate - Director , Misty Pugmire, (El Grito HS) Class –A Director Carmen Munoz (El Grito HS) Class – B staff Region IV- President Gloria Lopez ,Vice President (HELPM) Class –A Director Region IV- Director affiliate- Debra Baca, Vice President (YDI) Class –A Director Region VI – Parent affiliate - Mary Sisneros – (YDI) Class C- Parent Luis Q Class E Olga Valenzuela - Zavala Class E</p>
I NMHTSA President	<p>Sandy Trujillo : Meeting called to order: 10:00am Welcomed and greeted attendees.</p>
II Attendance	<p>Roll Call: Board of Directors A quorum was established Yes____ No x_____</p>
	<p>Approval of meeting agenda Yes ___ No ___ Tabled next meeting x_____ Approval of minutes : Yes ___ No ___ Tabled next meeting x_____</p>
III Early Childhood Education and Care Department- (ECECD)	<p>Elizabeth Groginsky & Team members A. Secretary Groginski</p> <ul style="list-style-type: none"> • Save the date with the Governor • Budget update • Scholarships • Bilingual educators (more indigenous teachers) • Expanding Home Visitation and increasing provider rates • Expanding PreK RFP to come • Families First Prenatal program funded by money from the trust • Governor Lujan-Grishim is supporting ECE and the 1% funding from the permanent land grant fund for ECE which would be 150-170 million per year2 <p>B. Assistant Secretary Archuleta</p> <ul style="list-style-type: none"> • Equity council with Gloria Lopez and Patricia Grovy representing the NMHTSA and HS • Needs Assessment • Launce of the strategic plan next week with work force Tribal <p>C. Olga Valenzuela - Zavala</p> <ul style="list-style-type: none"> • Oral health coordination presentation for HS providing overview of state liaison and what she can offer HS- will send the flier and save the date • Update on Annual Report- at a glance • Migrant Season Program went to Chicanos pro la Causa (HELP NM) for expansion services • Disabilities- early intervention and preschool development delay program- challenges getting children evaluations and meeting children’s needs • Enrollment-possible meeting with leadership to assess needs for prek in exiting communities

	<ul style="list-style-type: none"> NHSA state policies and practices research which serve as discriminatory barriers to HS access working group includes Louisiana, Missouri, NM , Alabama Participating on Equity Council C. <p>D. Alejandra</p> <ul style="list-style-type: none"> Talked about ne FRA for Pre-K expansion Debra- Asked about COVID cases and when will vaccine be available- Alejandra said still not sure, but make sure to register and indicate ECE. Once roll out is determined they will send out communication
IV Unfinished Business	<p>Sandy</p> <p>Mega Conference close out update</p> <ul style="list-style-type: none"> Still have 30 HS University training slots and stand to gain 23850.00 in revenue, which would raise the total revenue to 84523.00. Checking to see if HSU is available May 24-28. Gloria Lopez wants 4 slots and Misty wants 2 slots <p>Approval requested</p> <ul style="list-style-type: none"> Asked for approval to ship the HSU books to Mega conference participants- motion approved by Gloria Lopez and Misty.
V Committee Reports	<p>Region VI</p> <p>Gloria Lopez</p> <ul style="list-style-type: none"> No Region VI update at this time. Thanked the NMHSA for helping Oklahoma get some insight on putting together a virtual conference <p>Membership</p> <p>Crystal</p> <ul style="list-style-type: none"> Working on new electronic application and needs PayPal link to set it up
VI New Business	<p>Quorum Presentation</p> <p>Rhonda Montoya and Gillian Gansler presented</p> <ul style="list-style-type: none"> State has paid for licensing 220 English trainings 102+ Spanish trainings Provide monthly coaching calls which are recorded and available in portal Are available to do program specific presentations – for scheduling email info@quorumlearning.com <p>Patricia Rodriguez-</p> <ul style="list-style-type: none"> Is available for do PBC training. To schedule email at patricia.rodriguez@icf.com
VII Open Discussion	
	Next meeting scheduled Feb 18, 2021.
Adjourn	12:00

Signature(s): Sandy Trujillo-Medina **Date:** 4/16/21

